



| | | |
|---|--|---------------------------|
| Applicant Details | | |
| Full name: | | |
| Tupuna Name & No. (Tupuna Number from 1891 Schedule Owners List) | | |
| Current Address: | | |
| How long have you lived there: | Years: | Months: |
| Phone Number: | Work Number: | |
| Email Address: | | |
| Identification | | |
| Date of Birth: / / | | |
| Please provide photo identification, such as your driver's licence or passport. | | |
| Driver's license No 5a: _____ No 5b: _____ | | |
| Or Passport Number: _____ Expiry Date: _____ | | |
| Emergency Contact | | |
| Name: | | |
| Address: | | |
| Phone number: | Mobile phone: | |
| Property Details | | |
| Bedroom/s preference: 1 / 2 / 3 / 4 (please circle) Rent per week not to exceed:\$_____ | | |
| Occupancy Details | | |
| PETS | Do you have a pet? YES / NO | If yes, what type of pet? |
| SMOKING | Are you or any other prospective occupant a smoker? | YES / NO |
| MOTOR VEHICLE | Will you be parking a motor vehicle on the property? | YES / NO |
| If YES, how many vehicles will be parked on the property? 1 / 2 / 3 / 4 (please circle which applies) | | |
| Vehicle details: Make: | Model: | Registration Number: |
| Vehicle details: Make: | Model: | Registration Number: |
| Names & Date of Birth for those intending to reside at the property: | | |
| Full Name_____ | Date of Birth: ____/____/____ | |
| Full Name_____ | Date of Birth: ____/____/____ | |
| Full Name_____ | Date of Birth: ____/____/____ | |
| Full Name_____ | Date of Birth: ____/____/____ | |



Current Landlord's Details
If you are currently renting, please provide your landlord's name and contact details

Landlord name: _____

Phone number: _____ Mobile number: _____

Email: _____

Please state why you are leaving _____

May I contact this person for a reference? Yes / No
(Please circle)

References

Please provide two referees that Mid North Real Estate (MNRE) can contact. Referees can be a friend, co-worker, your employer or someone who knows you well (not relatives) One of your referees should be able to provide a reference about your credit worthiness. If you have already provided your current landlord's details, only one additional referee is needed. Please let these people know we may contact them for a reference.

Referee name 1: _____ Phone/Mobile: _____
Email: _____

Referee name 2: _____ Phone/Mobile: _____
Email: _____

Tenants Declarations, Consents and Agreements

I agree to authorise Mid North Real Estate or Landlord to:

- Collect and retain any credit checks;
- Disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit reference;
- Use this information on this form to enforce any judgement in respect of the tenancy agreement or in respect of any order against me made by the Tribunal;
- Pay any or all costs of collection including disbursements, fees, commissions and charges;

I confirm the information in this form is true and correct and that I have read and signed Te Tii Limited Partnership's Tenancy Policy and other information relevant to this application.

Signature of Applicant: _____ Date: / /

Under the Privacy Act 2020, you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information.

FOR THE TENANT
This application is completed for Te Tii Limited Partnership located at 19/36 Te Kemara Ave, Waitangi, phone 0800 838 494.

Our Property Managers are Mid North Real Estate, 138 Broadway Kaikohe. Your Rental Manager is Sandra Robinson, phone 0800 401 895.

| OFFICE USE ONLY | Date |
|--------------------------------|------|
| • Credit check completed | |
| • References checked | |
| • Landlord Approved | |
| • WINZ form | |
| House Allocated..... | |
| Move in date: | |



Tupuna Whanau Representative Tenancy Nomination Form

Page | 3

Completed by Tupuna Whanau Representative (TWR)

TWR Name:

TWR Postal Address:

I declare that both:

(Name of person entitled and seeking rental accommodation at Te Tii Waitangi B3)

And I directly whakapapa to:

(Name of tupuna on the Tupuna Whanau List)

_____ Listed number from schedule

I also declare that he/she is entitled to rental accommodation and has the support of the tupuna whanau.

Signed: _____ **Dated:** _____

(Signed by Tupuna Whanau Representative)

Witnessed by

_____ **Signature:** _____

(Name of witness)

(Address of witness)



Accommodation Tenancy Policy

[All tenants must read the following Tenancy Policy and sign as understanding and adhering to the rules and regulations of the Tenancy Policy.]

1. All properties shall be rented or leased at current market value as confirmed by Operations Management.
2. All tenants and accompanying adult occupants must pass an evaluation by the Property Manager (PM), which shall include credit checks, tenancy checks, and previous Landlord references. Credit check enquiries will include a Ministry of Justice Overdue Fines Balance Search. This criterion is at the discretion of Operations Management.
3. All other adult occupants must have their full names and date of birth on the tenancy application form and complete the Adult Occupant Form as authorisation to carry out the above evaluation. Photo identification must also be provided.
4. Tenants will be offered a three-month fixed term which will convert to periodic tenancies at the end of the fixed-term unless the parties agree otherwise, the tenant gives a 28-day notice, or the landlord gives notice in accordance with the termination grounds for periodic tenancies.
5. Operations Management shall hold a Registry of Beneficiaries interested in renting Trust properties (i.e., Waiting List).
6. Operations Management shall ensure that the registry is current and liaise with the Property Manager to arrange advertising and viewing times when a property becomes available.
7. There will be only one tenant for each Tupuna on the 1891 Owners Schedule unless no other suitable beneficiary requires the property.
8. An applicant Beneficiary has 3 working days to consider whether he/she wants the property, before it is offered to the next most suitable person.
9. It is the applicant beneficiary's responsibility to ensure current contact details are made available to the registrar of the registry.
10. Should a suitable applicant Beneficiary not become available, the property may be made available for letting to the general public.
11. The applicant Beneficiary must be the resident of the property and may not at any time sublet or assign without the landlord's prior written consent.
12. Should any authorised occupant of any dwelling be sentenced to home detention or electronic monitoring the landlord must be advised of this before the sentence commences and/or before any electronic equipment is installed on the premises.



- 13. No pets are allowed by Tenants.
- 14. The Property Manager shall pursue all tenants for costs incurred by Te Tii Limited Partnership.
- 15. Bond payable is four (4) weeks rent.
- 16. Tenants are to pay for water rates and other utilities.
- 17. Garden maintenance and mowing lawns shall be the responsibility of the Tenant and kept up to a high standard at all times. Some assistance may be available at a reasonable cost for mowing lawns.
- 18. All green waste disposal is the responsibility of the tenant.
- 19. Tenants shall keep the property in good condition and not allow unused vehicles to be kept on the premises.
- 20. Tenant communication is to the Property Manager only.
- 21. The Tenant also agrees to allow the Property Manager to conduct random methamphetamine testing at any time as instructed by Operations Management. Any positive results may be shared with the relevant authorities.
- 22. Tenancy Agreement will be in the name of the applicant beneficiary.
- 23. If accommodation is in one of our Waitangi Motel units located at 36 Te Kemara Avenue, the following policy applies in addition to the above:
 - a) If unit is furnished, all furniture and chattels remain the property of TTLP
 - b) Any damaged or broken items must be reported to the Property Manager
 - c) A cost may apply to replace or repair item to original condition
 - d) No loud music permitted in Motel Units so as to cause a nuisance to other tenants
 - e) Units are smoke free. Smoking is not allowed inside units
 - f) Parking is limited so care must be taken not to impede the traffic of others
 - g) The laundry is a shared facility so please keep it clean and use responsibly with others
 - h) The speed limit is 10 kph within the Waitangi Motel driveway
 - i) Water and utilities are all inclusive within rent, however care must be taken to conserve usage. Usage will be individually monitored. Excessive usage may incur an extra charge

I, have read and agree to adhere to the Tenancy Policy.
(name of tenant)

Signed:

Date:



Privacy Act 2020 Statement

This application form collects personal information about you.

This information is required for the purpose of:-

- Assessing your eligibility as a tenant;
- Collecting information which may be provided to a tenant default database and/or credit bureau if you enter into a tenancy agreement and fail to comply with the terms of that agreement;
- Being retained within our office;
- Being made available to credit bureau and/or tenant default databases and will be accessible to other people that may inquire of this credit bureaux and/or tenant default database;

Failure to supply all information in this form means you may not be considered for my/our tenancy(ies)

- You have a right to see the information held about you by any credit bureau or tenant default database and to correct that information in accordance with the Privacy Act.

Acceptance

1. I consent to you making any type of reference, verification or credit check including an online TINZ check and associated databases.
2. I consent to you providing the information in this form and details of any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database.
3. I acknowledge that the information may then be made publicly available through credit bureau or tenant default databases or their checks otherwise conforms to the terms of the Credit Reporting Privacy Code 2020.
4. I agree that you may use any of the information on this application form to enforce any judgement in respect of the Tenancy Agreement or in respect of any order against me by the Tenancy Tribunal.
5. I agree that an identification photo and an assessment regarding my fulfilment of basic tenant responsibilities may be added to an internet-based tenant reference website. This assessment will be about how I/we performed regarding:
 - a. Payment of rent
 - b. Keeping the dwelling and grounds tidy
 - c. Being considerate towards neighbours
 - d. Keeping and leaving the dwelling and grounds tidy
 - e. If we are declined a tenancy – for any reason
 - f. Any verbal or physical threats
 - g. Any illegal use or manufacture of drugs within the tenancy
6. I agree that if I am declined this tenancy for reasons of a bad credit history or Tenancy Tribunal orders against me, I am aware that this may be placed on a tenancy database.
7. I confirm the information in this form is true and correct and that I have read the Privacy Act Statement as stated above.

Signed:

Date: